



# Queen Camel Parish Council

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11<sup>th</sup> FEBRUARY 2013 AT 7.30 PM IN THE MARPLES ROOM OF THE MEMORIAL HALL

**Present:** Chairman                    **Patrick Pender-Cudlip (PPC)**  
 Councillors                    **Ben Turner (BT)**  
                                          **Dan Hewlett (DH)**  
                                          **Angus Davidson (AD)**  
                                          **Rosemary Heath-Coleman (RHC)**

**Steve Millard (SM)**  
**Chris Bennett (CB)**  
**Jean Pilgrim (JP)**

Clerk                    **Les Stevens (LS)**

District Councillor                    **Mike Lewis (ML)**                    County Councillor                    **Bob Little (BL)**

Apologies for absence                    **David Biggart (DB), PCSO Thelma Mead.**

Members of the public - 5

PPC welcomed everyone to the meeting and asked if any members of the public wished to speak. Apart from a general request for councillors to speak clearly, no one wished to speak, PPC opened the meeting at 19:33.

**0213.01 Apologies for Absence** – received from Cllr. David Biggart and PCSO Thelma Mead.

**0213.02 Declarations of Interest and details of dispensations requested or granted since the last meeting (Councillors and visiting Councillors) –**

PPC announced that immediately prior to the start of the meeting, LS had been handed a written request from CB/AD/DH to be allowed to speak and vote on item 9b. LS stated that granting a dispensation in these circumstances falls to the clerk (S/O rule 11.5). He explained that his advice was that as 8 of a possible 9 councillors were present, the meeting would remain quorate with the 3 disbarred members and that as the business was of a pecuniary nature and of direct benefit, he did not feel able to grant the 3 councillors a dispensation to vote. After much debate LS was instructed by PPC (having consulted ML) to contact SALC for advice. No dispensation was granted. CB/DH/AD then declared a partial interest in agenda item 9a (PFC Grant) but wished to be able to speak and vote on the wider question of ‘Contingency release’ and VAT recovery. This was accepted. DH declared an interest in the planning application 13/00048/ADV.

**0213.03 13/00048/ADV** – Advanced directional sign for Red Lion, Babcarry on A303.

PPC proposed that the above planning item be brought forward to allow the applicant Mr Charles Garrard to address the meeting. Councillors agreed. Mr Garrard explained his business need for advanced signage and then answered questions from councillors. BT proposed **not to object** to the application, seconded by CB, agreed by majority vote. **AP LS to advise SSDC of the decision.**

**0213.04 Advanced notice of a proposed solar farm on land near Sutton Bridge on the Sutton Montis Road.**

PPC explained that a request to brief council had been received from TGC Renewables post agenda notification and circulated to Councillors. He, therefore, proposed that the business be heard under item 10a and that the item be brought forward. Councillors agreed. Tim Mourdant and Humphrey Jamieson of TGC explained that the proposed site covers some 12 hectares (30 acres) and should produce around 5MW of power, enough for 1000 homes. The site would remain operational for 25 years during which time sheep would be used to graze the grass around the PV modules, after which time the land would be returned to full agricultural use. He mentioned that the Memorial Hall has been booked for a public consultation / display on Thursday

28<sup>th</sup> February from 3pm until 7pm. Tim also mentioned a Community Benefit Package which is a proposed annual payment of £1000 per mw generated over the first 10 years which is normally paid directly to the Parish Council. He and Humphrey then answered councillor's questions. PPC thanked them for taking time to brief QCPC.

**0213.05 Minutes of last meeting (28/11/12) to be agreed and signed** – The minutes were agreed by all councillors and signed by PPC and LS.

**0213.06 Matters of report arising from the last meeting minutes**

0712.13 Bush trimming in the Glebe – **LS stated that he had spoken with Rich Davy who couldn't readily see a need for further work but would have a gang visit site and bushes back further. LS to ask Rich Davey to contact CB. AP LS/CB.**

0912.05 Amend Standing Orders – LS reported that the agreed changes did not fit cleanly within QC SOs which have been modified. Further work is required. **Closed.**

0912.12 c Parish Plan – Safety Group – CB/RHC/SM to develop terms of reference – **Closed - to be reviewed at March meeting – LS to agenda. AP LS.**

1112.08 f – Emergency Plan – CB – **ongoing.**

1212.10 e LS to purchase data back-up storage device – **Ongoing - ordered awaiting delivery.**

0113.07 First Aid Courses West Camel – pass the word. **Comp – LS reported that the first course on 1<sup>st</sup> March is full and he has started a waiting list.**

0113.08 b Telephone Box future use – PPC to refer to John Carnegie – **Ongoing – John Carnegie is in France. CB volunteered to talk to him upon his return – AP – CB.**

0113.08 b Community Oil Scheme – AD to write an article for Parish Mag and web site – **Ongoing.**

0113.08 d SID trial period locations – LS reported that he had obtained agreement with the SCC SID team to agree trial location sites. **Comp move to standing items under Highways.**

**0213.07 Standing Items of Business –**

- a. **Safety and behaviour** - CB has relinquished this role but stated that nothing relevant had been received from NHW system.
- b. **Police Matters** – in TM's absence LS delivered the Police report –  
There were 2 Crimes reported in the period Jan 2013 to Feb 2013  
1 Criminal damage.  
1 Drive off.  
There were 24 calls to the force service centre in the period Jan 2013 – Feb 2013  
3 x Crime, 10 x General, 10 x Public safety/welfare and 1xTransport.  
Thelma asked whether councillors were prepared to take part in a 'Lorry Watch'? After some debate it transpired that no one was available to get involved.
- c. **Highways Drains / Signage** – DH reported that the latest update from John Nicholson (Acting Assistant Highways Maintenance Manager) deferred the drain clearance work outside Rectory Barns won't now take place until March. No update on signage (not expected until April at the earliest).
- d. **SCC Community Enablement – land transfer at playing field between SCC and QCPC** – BL has provided LS with a contact within SCC Legal and initial contact has been established. **Ongoing LS.**
- e. **Broadband for MM Exchange** – BT reported that the group had written to both British Telecom and the Connecting Devon and Somerset Consortium seeking support for MM Exchange. Unfortunately initial responses were non-committal but he suspects that both parties are still formulating their plans. **Ongoing BT.**
- f. **Additional Dog Poo Bin** – LS reported that he had rung Chris Cooper (SSDC) requesting an update for the meeting but unfortunately his call hadn't been returned. **Ongoing LS.**
- g. **Sutton Farm Planning Application – change of parish** – LS reported that having checked back through previous applications on the SSDC planning web site, they are fairly equally divided between South Cadbury and Corton Denham parishes. **PPC suggested that the item could now be closed and removed from Standing Items. Agreed ALL.**

**0213.08 Advanced Notices**

- RHC mentioned a Village 'Litter Pick' on 2<sup>nd</sup> March meeting outside the Memorial Hall at 10:00am.

**0213.09 Correspondence / Reports / Other matters requiring action – none.**

**0213.10 Planning.**

**New Applications –**

**13/00048/ADV –** Advanced directional sign for Red Lion, Babcary on A303. – **see 0213.03 above.**

**13/00275/FUL –** Hazelgrove School – Erection of a teaching and learning centre, various alterations and removal of a temporary class room.

CB raised concerns regarding the lack of an archaeological report and asked that this comment be added to the council's response. PPC proposed **no objection**, seconded JP and agreed by majority vote. **AP LS to respond to SSDC with suggested comments.**

**Updates – none.**

**0213.11 Financial Matters**

- a. Financial Regulations – RHC reported that the current Financial Regulations (FRs) were due for their four yearly review and several changes made in the intervening years have not been captured. She proposed that a small team consisting of RHC, BT and LS (as RFO) review FRs and incorporate new rules for Contingencies, Grant Award Policy etc. and report back in time for the April meeting. Suggestions provided prior to the meeting by CB would also be considered in the review; seconded JP and agreed ALL.
- b. PFC Grant (Contingency) release – after lengthy and lively debate RHC suggested that the course of action agreed above deliver the rules / guidelines for release of the PFC Grant currently held in Contingency, subject to VAT recovery. All changes to be applicable consistently across all grant recipients.  
LS outlined the rules for recovering VAT i.e. PC places the order, PC pays for the Goods from its own funds, PC takes delivery and then can donate the item to the grant recipient. Any VAT saving must be returned to the PC account.  
RHC mentioned that the FRs required an invitation letter to be sent to the Internal Auditor, in readiness for year-end checks.
- c. Cheques to approve – none,

**0213.12 Urgent Matters of Report- Post Agenda (At Chairman's discretion).**

- a. Other Matters of report –
  - I. RHC asked for an item on Terms of Reference for Parish Groups be added to the March agenda.
- b. Matters for future business – none.

**0213.13 Date of next Parish Council Meeting –** Monday 11<sup>th</sup> March 2013 at 7:30 pm in the Marples Room of the Memorial Hall.

**0213.14** PPC thanked everyone and closed the meeting at 21:30

Signed.....  
**Chairman**  
**Date 11<sup>th</sup> March 2013**

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**Clerk**  
**Date 11<sup>th</sup> March 2013**