



# Queen Camel Parish Council

## MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 8<sup>th</sup> APRIL 2013 AT 7.30 PM IN THE MARPLES ROOM OF THE MEMORIAL HALL

Present: Chairman	Patrick Pender-Cudlip (PPC)		
Councillors	Ben Turner (BT)		Steve Millard (SM)
	Dan Hewlett (DH)		Chris Bennett (CB)
	Angus Davidson (AD)		Jean Pilgrim (JP)
	Rosemary Heath-Coleman (RHC)		
Clerk	Les Stevens (LS)		
District Councillor	Mike Lewis (ML)	County Councillor	Bob Little (BL)
Apologies for absence	David Biggart (DB)		
Members of the public - 4			

PPC welcomed everyone to the meeting and took the opportunity to express a vote of thanks on behalf of QCPC to Cllr. Bob Little who is standing down as County Councillor at the May elections; this being his last formal appearance at QC. PPC thanked BL for all his support and in particular for his tireless efforts on behalf of the community, to secure funding for a replacement school. BL responded that serving the community had been a pleasure.

PPC asked if any members of the public wished to speak. As no one wished to speak, PPC opened the meeting at 19:33.

**0413.01 Apologies for Absence** – received from Cllr. David Biggart.

**0413.02 Declarations of Interest and details of dispensations requested or granted since the last meeting (Councillors and visiting Councillors)** – None.

**0413.03 Minutes of last meeting (11/03/12) to be agreed and signed** – CB questioned minute 1303.06 and requested an amendment to the effect that *'it was felt that QC lacked any parent willing to create a youth club'* in place of the existing wording. **Agreed All.** CB then went on to question minute 1303.02 recording the feedback from SALC and proposed that the wording should be changed to the actual wording in Peter Lacey's email that the clerk's decision had been 'reasonable' instead of 'correct'. This was seconded by AD and carried by 2 votes to 1 with 5 abstentions. LS explained that he would need to amend the minute to reflect this change and with Council's agreement would provide an amended final version of the minutes to the Chairman for signature outside the meeting. Council agreed this course of action.

The remaining minutes were then agreed by all councillors as ready for signature by PPC and LS.

**0413.04 Matters of report arising from the last meeting minutes**

0313.06 a Councillor / Chairman Training – LS to book 1 Chairman place (PPC) and 1 councillor place (BT) – **Comp.**

0313.07 d Review of Parish Plan Groups terms of reference – LS to table to May meeting – **Comp.**

0313.08 Planning application 13/00288/FUL – LS to respond to SSDC – **Comp.**

**0413.05 Standing Items of Business** –

a. **Safety and behaviour** – AD had nothing to report.

- b. Police Matters** – awaiting Police report from TM
- c. Highways Drains / Signage** – DH asked that LS contact John Nicholson (Acting Assistant Highways Maintenance Manager) and chase up the drain clearance works in Sutton Montis Rd. and Bindwell Ln. which were still flooded. **AP LS.** SID test sights were agreed as West Camel Road outside South View and the A359 just after the 30mph signs on Sparkford Hill. He added that the list of pot holes he had previously drawn up, had in the main been rectified.
- d. Community Transfer of playing field land between SCC and QCPC – Ongoing LS.**
- e. Broadband for MM Exchange** – BT reported that the group had met with David Hall (Deputy Leader of SCC) on 28<sup>th</sup> March and overall the meeting was positive, although no firm commitment was given. British Telecom have been appointed as the Consortium's contactor and their survey work should be completed by September 2013, after which point a programme will be published. The aim is to connect 91% of premises to 20 mb/s speed by 2016, the remaining 9% to receive at least 2 mb/s, increasing to 20mb/s by 2020.
- f. Additional Dog Poo Bin** – SM reported that he had surveyed the existing bin locations and with the exception of the one at Laurel Lane all were in place. He suggested taking this issue to the next EG meeting and reporting back to Council in May. **AP Ongoing SM. LS to agenda to May meeting.**

#### 0413.06 Advanced Notices

- a. Free First Aid Course – Second course Sunday 14<sup>th</sup> April 3:00pm – 6:00pm Davis Hall West Camel (spare places remaining). Third course Friday 10<sup>th</sup> May 6:30pm – 9:30pm.
- b. PCC / Police Public Forum – Frome Tue 16<sup>th</sup> April 10:00am 'Cheese & Grain' – **no attendee.**
- c. Meet the Police Commissioner Sue Mountstevens – Wed 15<sup>th</sup> May 2pm – 3pm Yeovil Innovations Centre. – **no attendee.**

#### 0413.07 Correspondence / Reports / Other matters requiring action –

- a. RNAS Yeovilton – potential additional night time flying** – LS to respond to Jeremy Greenop (Community Relations Officer) thanking him for his advanced information. **AP LS.**
- b. To reallocate Emergency Plan lead role from CB** – After discussion as to the need for an Emergency Plan, SM volunteered to draw up a list of people who could be contacted – **AP SM.**
- c. Annual Village Meeting Friday 17th May – arrangements** – RHC handed out a draft programme. PPC asked RHC to send a copy to all councillors who in turn should feed back any additional suggestions to RHC.
- d. Peter Lacey SALC County Secretary – formal condolences.** PPC proposed sending a formal letter of condolence, seconded JP and agreed all. **AP - PPC to draft.**
- f. Letter received from the 'Public Gallery' after February meeting** – PPC explained that as the contents of the letter made reference to an employment issue this letter would be read out in closed session at item 12 on the agenda.

#### 0413.08 Planning.

**New Applications** – there are no new applications.

#### Updates –

**12/03288/COU** Change of use of grain store and surrounding ancillary hard standing from agricultural use to mixed agricultural, agricultural processing (B2) and storage of agricultural produce (B8) use. Retention of buildings as constructed. Steart Hill Farm, Steart Hill, West Camel. **Application Refused.**

**12/02094/FUL** – Erection of a building for the storage of agricultural produce (B8) and revised environmental bund (Revised Scheme) – Steart Hill Farm, Steart Hill, West Camel. **Application Refused.**

**13/00048/ADV** – Advanced directional sign for the Red Lion Public House, Babcary for Mr & Mrs C. Garrad – **Application Refused.**

**13/00275/FUL** – Hazelgrove school – Erection of a teaching and learning centre, various alterations and removal of a temporary class room. **Permission granted with conditions.**

#### **0413.09 Financial Matters**

- a. RHC confirmed that she had carried out the quarterly review of the Income and Expenditure Account and all was in order. She handed out a summary of the year end position and projected potential 2013/14 outturn.
- b. Cheques to approve –

Environment Group (purchase of a footpath gate) S Millard.	£221.23
SALC Affiliation fee 2013	£202.76
Communications Group (Welcome Pack printing) - PCC	£60.00
Rosemary Heath-Coleman (General expenses)	£11.50
HMRC PAYE (Post Office Ltd) Clerk's PAYE payments Jan - Mar	£184.50
L Stevens – Clerk's Stationery (15% share) + Postage	£6.72

LS explained each cheque and asked council to authorise payment. Agreed ALL.

#### **0413.10 Urgent Matters of Report- Post Agenda** (At Chairman's discretion).

- a. Other Matters of report –
  - I. BT asked when the Sparkford Scouts were likely to receive their donation – LS responded that donations would be released in May.
- b. Matters for future business –
  - I. RHC suggested that an update be acquired before the next meeting on the planning position at the old Medical Centre as this was highly likely to be raised at the AVM.
  - II. CB asked that a discussion on how to allocate the council's reserves be tabled.

**0413.11 Date of next Parish Council Meeting (AGM)** – Monday 13<sup>th</sup> May 2013 at 7:30 pm in the Marples Room of the Memorial Hall.

*At this point members of the public will be requested to leave, allowing the following item to be discussed in closed session.*

**0413.12 Employment Issue Update** - PPC gave a brief update, on behalf of DB, explaining that following an informal meeting between the parties a decision had been reached not to pursue the formal grievance process any further.

**0413.13** PPC thanked everyone and closed the meeting at 21:35