



Queen Camel Parish Council

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 11th November 2013 AT 7.30 PM IN THE MARPLES ROOM OF THE MEMORIAL HALL

Present:

Chairman	Rosemary Heath-Coleman (RHC)
Vice-Chairman	Dan Hewlett (DH)
Councillors	Angus Davidson (AD)
	Steve Millard (SM)
	Patrick Pender-Cudlip (PPC)
	Ben Turner (BT)

In Attendance:

County/District Councillor	Mike Lewis (ML)
Clerk	Laura Paul (LP)

Members of the public 3

RHC welcomed everyone to the meeting and wished to record the debt we owe to soldiers, sailors, airmen and women who had served and are still serving their country in order to protect our freedom.

- 1. Apologies for absence - Chris Bennett (CB), David Biggart (DB), Jean Pilgrim (JP), Thelma Mead (PCSO)**
- 2. Public Session** - As no one wished to speak the meeting was opened at 7.33pm.
- 3. Declarations of Interest** - PPC declared an interest in the expense claim for website costs. DH and AD declared an interest in the Grant Applications. RHC asked all councillors to confirm to LP that their Register of Interests forms were up to date and correct prior to their uploading on to the website.

1113.01 Minutes of meeting 14th October 2013 to be approved and signed - The minutes, having been circulated were subsequently agreed and signed by RHC as correct.

1113.02 County & District Councillors' reports - ML advised that the District Council are still in the process of revising their Local Plan for the future. There are now recommendations that the Ilminster proposal is changed to the original state. The development at East Coker will be down to 1700 homes with the suggestion of further locations around the edge of Yeovil to make up the number lost at East Coker, decision still to be made. Information can be found on the website. PPC questioned the development at Primrose Lane, ML confirmed still ongoing.

ML advised that the County Council have established a Heritage Trust to include The Somerset Museum, The Somerset Rural Life Museum and The

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Somerset Archives.

There are ongoing discussions re Children's Centres, there will be significant changes to the number of centres directly operated by the County Council in the future. There are reports and papers concerning this on the County Council website that members of public can view. Contact ML with any issues that are raised.

ML advised of a medium term financial plan, agreed at the Cabinet meeting, to save £106million over the next 4 years. This will be made up of primarily internal savings to prevent impact on front line services.

PPC queried the quality of the County Council website compared to the district council website. ML advised that the former website will be revamped but has no timescale for the improvements.

PPC leaves meeting at 7.46pm

1113.03 Police & Safety matters

03.1 Police report - forwarded by TM for October 2013 – Camelot Ward, in TMs absence AD delivered the report.

Recorded Crime

1 Theft from Vehicle

2 Other

2 Criminal Damage

Calls to Force Services Centre

4 Anti-Social Behaviour

8 Crime

3 General

10 Public Safety/Welfare

16 Transport/Traffic

AD reiterated TMs prior request that all non-urgent queries/issues are recorded and logged by telephoning 101. For serious issues causing alarm or distress the number to dial is 999.

ML referred to the latest communication from Sue Mountstevens Police and Crime Commissioner. LP confirmed receipt and will circulate to councillors.

03.2 Safety Group - RHC raised concern over lack of updates received. AD confirmed that he had not received any communication from Andy Bailes (AB).

DH to contact AB.

Update on SID - DH advised that he had spoken to David Grabham (DG) at County Hall. The location of the SID was discussed, DG had agreed that due to the distance it was placed from the 30mph sign all data collected was spurious. Consequently the SID will be re-located in the near future.

PPC returns to meeting at 7.50pm

ML leaves meeting at 7.51pm

1113.04 Highway's matters

04.1 Drains, Signs & Poles and other Highway matters - DH/LP advised that a letter was sent to John Nicholson (JH) on 29 October requesting clearance from the pavement, leading from Queen Camel to Sparkford, of leaves and debris. JH responded on 30 October stating he had actioned the street cleaning team to clear the pavement. A further email chasing this was sent on 7 November, a response has not yet been received. **LP to chase.**

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DH/LP advised that a letter was sent to Scott Davies on 7 November, copied to ML, re the outstanding highway's actions as highlighted at previous meetings and in various correspondence. No response has yet been received. **LP to chase.**

1113.05 Planning Applications

05.1 New applications to consider - none for November

05.2 Updates received since last meeting - none

05.3 Applications ongoing:

13/01697/FUL - for Mr. P. Maclaren on land OS 4200, Sutton Montis Road for Solar PV development and associated works. To include the installation of ground based racking systems, mounted solar panels, power inverter stations, transformer stations, sub station and comms building, fencing, associated gates and tracks, and CCTV security cameras mounted on free standing support poles. This had gone SSDC Area East Committee but had been deferred - **Ongoing**

1113.06 Parish Group reports

06.1 Communications - RHC reported that Steve Millard had replaced the backing board and supplied magnets for the Notice Board at Church Path. SM asked LP to check that the magnets are strong enough to hold notices.

06.2 Environment - SM referred to the report of the 23 October meeting which had been circulated with the agenda and highlighted a number of points.

- Circular walk from Memorial Hall to Henshallbrook edging closer. There had been a constructive meeting with Eve Wynn (EW) from District Council. Stiles along route will be replaced with kissing gates and a Stratford Gate over the next few weeks. District Council to repair the eroding Henshallbrook bank area and lay hard-core on the footpath as far as the stile – no update from EW as to when work will be carried out.

- Planters for The Triangle have now been ordered.

- Litter and Dog waste bins. SM had confirmation from Streetscene that if PC purchased additional bins (dog bin at bottom of Traits Lane, litter bin near Wales Triangle) they would empty them and that they would also install them. SM advised the cost would be in the region of £400 exc VAT. DH asked if McDonalds will purchase the litter bin. Sue Howman – PEW to be asked to approach the manager at McDonalds to ask if this is possible. **Action SM.** SM proposed purchase of bins and PPC seconded. DH enquired if McDonalds supply the litter bin could the PC purchase an additional dog bin to be situated near the Medical Centre. Await response from McDonalds and outcome will be reported in December PC meeting.

- Footpath alongside Medical Centre. Julian Hart had confirmed that the path, verge and hedge were owned by the Medical Centre and that the maintenance was their responsibility.

- RHC asked that the Clerk send a letter to Royal Mail to ask if the PC can both clean and paint all 3 letter boxes if Royal Mail supply the materials. **LP to send letter.**

- Crab apple trees – The issue of the trees is still ongoing. SM asked that they be put as an agenda item for next month and that PPC ask parishioners their opinions on their removal/replacement in the next PC magazine article. There are health and safety concerns over fallen apples, as well as the issue of who will tidy up the fallen fruit and where they will be disposed of. It cannot be presumed that the volunteers currently tidying up the fallen fruit will continue to

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do so, therefore, the question is would anyone else help and volunteer for the role. RHC asked the Clerk to investigate who owns the trees and under whose insurance they are covered. BT raised the possibility of grafting, and this could be investigated.

06.3 Frontrunner - RHC reported that copies of the Archaeological Survey Report were forwarded on 23 October to the two respective landowners: Messrs. Thorn/House, the PC and also to the PFC as tenants.
RHC reported no progress on new school as yet, it is still with the lawyers. RHC and Tim Cook (SSDC) met with Sue English Head teacher of Countess Gytha 6 November and are pursuing with SCC.
Planning Aid of England are coming for a meeting on 25 November to help with the neighbourhood plan.

1113.07 Other reports

07.1 CLT - RHC reported that both she and AD had signed all the legal documents in respect of the field purchase and section 106 agreement. Contractors are expected on site by late November.

07.2 Telephone Kiosk - RHC raised the issue of a broken pane of glass in the telephone box. **DH to ask CB if he will remove the broken glass.**

07.3 Yeovilton Briefing - DH attended Yeovilton Briefing on 24 October. There are 600 army personnel moving onto the base between now and 2017. The MOD have purchased 95 houses in Wincanton and 64 in Wyndham Park, Yeovil. A cycle way from Ilchester to Yeovilton will be created but no timescale was given for the completion of this. There are now 4000 staff at the camp. In 2017 there will be 4400, the navy are losing a squadron therefore the 600 additional army personnel will in effect add only 400 staff. No real effect on Queen Camel from the changes.

1113.08 Financial matters

08.1 Payments received - none notified

08.2 Payments approved -

SALC Training	£80.00
RHC expenses associated with training	£10.00
Clerks expenses	£62.98
	+VAT
	<u>£12.59</u>
	<u>£75.57</u>

Website expenses £120.73

Clerk membership of SLCC £94.00

NALC Local Councils Explained (instead of Local Council Administration 9th Edition) £49.99

LP to establish how to order

08.3 Grant applications - Grant applications received from PFC, the PCC and since the agenda, the Memorial Hall. All documents were placed in an envelope for each councillor to review and forward. Any queries to be sent to LP. **LP to email the amount of previous distributed grants for information and comparison.**

SM read the covering letter for the Memorial Hall Grant Application from John Corbett to bring to councillors attention. There is a damp problem in the corner of the Memorial Hall affecting the toilets. Three quotes have been obtained for the work and each gave differing opinions. Wessex Water have also been to site to investigate and it is unclear as to the cause. SM to speak to John Corbett re insurance for hall.

08.4 Banking - RHC proposed, BT seconded and it was unanimously agreed that LP is

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added as an authorised signatory. **LP to submit form to bank.**

1113.09 Incoming Correspondence - not included above

Letter received 16 October from Yeovil Guide HQ for a donation request. All agreed that the donation be declined as the request came from outside the parish.

Letter received 17 October from SSDC Parish Council Precept 2014/15 outlining timescale for precept returns.

Letter received from 3rd Sparkford Scout Group requesting donation. **LP to forward Grant/Donation request form to Natalie Hoddinott for completion.**

DH to contact Queen Camel Guides to advise of the need for a completed form by December meeting.

1113.10 Advance Notices - of external and Parish meetings

Monday 25 November, Frontrunner Group workshop meeting

1113.11 Matters for report or for the next agenda

BT advised that he had researched the PFC lease. RHC confirmed this item will be on December agenda.

1113.12 Date and time of next meeting - Monday 9 December 2013 at 7.30 pm, Marples Room.

There being no further business, RHC thanked everyone for attending and declared the meeting closed at 8.50pm.

Signed:

Date:

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