



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 11th September 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session - to listen to members of the public and answer their questions
3. Apologies - to note those Councillors unable to attend
4. Declarations of interest - to register Councillors' interests relating to Agenda items.
5. To review deeds and trust investments in the custody of the Council.
6. Councillor Training:
 - South Somerset District Council (SSDC) - October 5th, October 12th
 - Somerset Association of Local Councils - September 14th, November 23rd
7. Councillor contact details - to confirm publication arrangements
8. To confirm as correct the minutes of the meeting held on 10th July, 2017

Business Items

- 01 [0917] County and District Councillor's report** - to hear and question as appropriate
- 02 [0917] Crime and Safety** - to report, consider and take action as appropriate
- 03 [0917] Updates** - to consider matters previously discussed but still in progress or unresolved and to table resolutions as appropriate:
1. **Green Lane** - update (CB)
 2. **Website** - update (PPC)
 3. **Annual Village Meeting (AVM)** - complaint about 2017 AVM, arrangements for 2018 AVM.
- 04 [0917] Highways:**
1. **Bypass**
 2. **Traits Lane** (also known as Eyewell Lane)
 3. **Other matters**
- 05 [0917] Planning Applications:**
1. To hear and respond to new planning applications:
17/03204/FUL Old Mill House, Grace Martins Lane – demolish existing garages and replacement garage.
 2. To receive updates on planning applications previously heard:
17/02982/TCA & 17/03049/TCA Old Vicarage, High Street: tree surgery on four trees - applications permitted.
 3. To hear about recent planning applications in neighbouring parishes:
14/0254/OUT Sustainable Urban Extension, Primrose Lane, Mudford – determination time for application extended to 31st March, 2018

06 [0917] Councillors' reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate:

1. **Playing Field** - Fields in Trust (AH)
2. **Environment** - rubbish bins, Parish Environment Warden (CB, JPC)
3. **Chairman's training** - feedback (JB)

07 [0917] Other reports and motions:

1. **Flood Committee** - minutes of meeting of 18th July and correspondence
2. **Environment Group** - report of meeting of 4th September
3. **Neighbourhood Plan Steering Group** - reports of meetings on 31st July and 6th September
4. **Community use of ride-on mower** - correspondence with Playing Field Committee (forwarded on 21st August)

08 [0917] Clerk's report

09 [0917] Finance:

1. **Payment received** - £676.94, repayment of input VAT
2. **Payments to be agreed:**

£1200.00	Dorset Planning Consultant	Neighbourhood Plan
£54.00	Queen Camel Memorial Hall	Rent of Marples room & hall
£129.58	C.Bennett	Office, mileage, Land Registry
£57.74	P.Pender-Cudlip	Office expenses
£751.72	P.Pender-Cudlip	July & August salary

3. **Authority to purchase:**

Flood warning & resilience equipment (Flood Committee) - £302.96 (inc.VAT)
HP OfficeJet Pro 8730 All-in-one printer (Clerk) - £246.00 (inc.VAT)

4. **NPSG budget** - to be agreed
5. **Audit** of 2016/17 accounts and Governance & Accounting statements
6. **2017/18 accounts**, first quarter
7. **Financial regulations** - limits on discretionary spending
8. **Banking arrangements** - online banking update

10 [0917] Incoming correspondence not dealt with elsewhere on the agenda: SSDC (electoral review, artificial grass pitches), Somerset Rivers Authority, Somerset Waste Partnership, National Farmers Union (agriculture and planning), Community Land Trust and others re Old School site.

11 [0917] Advance Notices: Councillor training (SALC & SSDC): September 14th, October 5th, October 12th, November 23rd.

12 [0917] Agenda items for next meeting:

13 [0917] Matters arising post-Agenda - for information only.

14 [0917] Next meeting - 7.30pm on 9th October, 2017 in The Marples Room

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
queencamel.clerk@gmail.com

Date: 6th September, 2017

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.