



# Queen Camel Parish Council

**COUNCILLORS:** You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 9<sup>th</sup> October 2017 at 7.30pm**

## **AGENDA**

### **Procedural Items**

1. Welcome and Introduction
2. Public session - to listen to members of the public and answer their questions
3. Apologies - to note those Councillors unable to attend
4. Declarations of interest - to register Councillors' interests relating to Agenda items.
5. To review deeds and trust investments in the custody of the Council.
6. Informal meeting of Councillors on 18<sup>th</sup> September (JB)
7. To confirm as correct the minutes of the meeting held on 11<sup>th</sup> September, 2017

### **Business Items**

**01 [1017] County and District Councillor's report** - to hear and question as appropriate

**02 [1017] Crime and Safety** - to report, consider and take action as appropriate

**03 [1017] Updates** - to consider matters previously discussed but still in progress or unresolved and to table resolutions as appropriate:

1. **Green Lane** (CB)
2. **Website** (PPC)
3. **Rubbish bins** (CB)
4. **Annual Village Meeting (AVM)** - Arrangements for 2018 AVM.

**04 [1017] Highways:**

1. **Speed & weight limits, Blackwell Lane signage, Footpath** from the Glebe, **Speed Indicator Device (SID) reports, highway repairs, drains, pollution** (PPC).
2. **A303** update
3. **Bypass** (BN)

**05 [1017] Planning Applications:**

1. To hear and respond to new planning applications:  
**17/03779/HDG. Wessex Water booster station, Traits Lane** – remove 5 metre length of hedgerow to facilitate replacement of equipment.
2. To receive updates on planning applications previously heard - none
3. To hear about recent planning applications in neighbouring parishes - none

**06 [1017] Councillors' reports and motions** - to table and discuss reports or concerns and propose resolutions as appropriate:

**Playing Field** including Fields in Trust (AH)

**07 [1017] Other reports and motions:**

1. **Environment Group** – role of the group, fingerposts project
2. **Neighbourhood Plan Steering Group (NPSG)** – correspondence and plan for 10<sup>th</sup>/11<sup>th</sup> November ‘Drop in’ event, report of meeting of 4<sup>th</sup> October.

**08 [1017] Clerk’s report**

**09 [1017] Finance:**

1. **Payments to be agreed:**

£150.00	Grant Thornton	Audit fee
£120.00	Dorset Planning Consultant	Neighbourhood Plan (shortfall)
£8.00	Memorial Hall Committee	Marples room hire (up to 30/9)
£16.85	Bob Holland	Telephone kiosk paint
£375.86	P.Pender-Cudlip	September salary

2. **Purchase confirmed:**

HP OfficeJet Pro 8730 All-in-one printer (Clerk) - £246.00

3. **2017/18 accounts**, first two quarters
4. **Banking arrangements** - online banking update
5. **Financial regulations** - update
6. **Jubilee account**

**10 [1017] Incoming correspondence** not dealt with elsewhere on the agenda: Community Land Trust (CLT) re.Old School site, Sparkford Village Magazine, Somerset Association of Local Councils (SALC) October bulletin.

**11 [1017] Advance Notices:** Councillor training: October 12<sup>th</sup> and November 23<sup>rd</sup>, CLT Annual General Meeting 19<sup>th</sup> October, SALC AGM 28<sup>th</sup> October, NPSG ‘Drop in’ event 10<sup>th</sup>/11<sup>th</sup> November.

**12 [1017] Agenda items for next meeting:**

**13 [1017] Matters arising post-Agenda** - for information only.

**14 [1017] Next meeting** - 7.30pm on 13<sup>th</sup> November, 2017 in The Marples Room

**Signed:**

**Patrick Pender-Cudlip**  
**Clerk and Responsible Financial Officer**  
[queencamel.clerk@gmail.com](mailto:queencamel.clerk@gmail.com)

**Date: 2<sup>nd</sup> October, 2017**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.