



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 10th October 2016 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session – to listen to members of the public and answer their questions
3. Apologies – to note those Councillors unable to attend
4. Declarations of interest – to register Councillors' interests relating to Agenda items
5. Order of business – to consider whether to change the order in which items are discussed (TP)
6. Incoming correspondence – to agree procedures (JB)
7. Distribution of Agenda and Minutes – to agree procedures (JB)
8. Recording of Council meetings – to consider whether to record Council meetings (CB, JPC)
9. Minutes – to confirm as correct the minutes of the meetings held on 12th September and 6th October, 2016.

Business Items

- 01 [1016] Police and Safety report** – to hear, comment and ask questions as appropriate.
- 02 [1016] County & District Councillor's report** – to hear, comment and ask questions as appropriate.
- 03 [1016] Outstanding actions** – to review matters previously discussed but unresolved and table resolutions as appropriate.
1. The old school site (JB).
 2. The Neighbourhood Plan (JB).
 3. Playing Field Committee (JB, CB)
 4. Phone box (PPC)
- 04 [1016] Highways**
1. Speed limits (PPC)
 2. Cobbles (TP)
 3. Drains (SS)
 4. Street furniture (JPC, TP)
- 05 [1016] Planning Applications**
1. To hear and respond to new planning applications.
16/03873/FUL 31 The Glebe – The erection of a single storey extension for an elderly family member. (This is a new application; a previous application for a single storey side extension on this site (16/02583/FUL) was permitted, with conditions).
16/04038/TCA Morven, High Street – Tree surgery works. Permitted.

2. To receive updates on planning applications previously heard
 - 16/03752/TPO Rockleaze House, Wales** – Tree surgery works. Pending consideration.
 - 16/02965/CPO Camel Hill Farm, Queen Camel** – S.73 variation of conditions 21 & 22, to allow waste stone to be used within the holding for maintenance & development. Application deregistered (the operation is classed as permitted development).
 - 16/03149/LBC Camelot House, High Street, Queen Camel** - reversionary works to reinstate original ceiling heights, replace non-consented windows and minor internal alterations. Permitted, with conditions.
3. to hear about recent planning applications in neighbouring parishes
 - 16/03738/FUL West Farm, Mudford** Retention of enlarged site for use as a vehicle haulage contractor’s yard and retention of use of workshop for manufacture of concrete products and ancillary office space.
 - 16/03580/COL West Farm, Mudford** Certificate of Lawfulness application for the existing use of land and buildings for general industrial use of workshop and vehicle haulage contractors use of yard area.
 - 16/03544/OUT Hales Lea, land west of Hales Meadow, Mudford** Application for proposed residential development on Up-Mudford road.

06 [1016] Councillors’ reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate.

1. On government plans to extend capping to all parish councils (JB).
2. On Lead Councillors and Parish Groups (TP).

07 [1016] Other reports and motions

1. Minutes of the Flood Committee meeting of 28th June (PPC)
2. Standing Orders (PPC)

08 [1016] Clerk’s report - to hear and respond to information or recommendations

09 [1016] Finance

1. Receipts: Nil

Payments to be agreed:

£469	John Brendon	Wine cooler for Memorial Hall
£28	QC Memorial Hall	Use of Marples Room for meetings
£362.70	P.Pender-Cudlip	September salary
£656.53	P.Pender-Cudlip	Questionnaire preparation and analysis

3. Accounts 2016-17: first quarter

4. Banking arrangements

5. Audit

10 [1016] Incoming correspondence – to note letters and emails received requiring attention but not dealt with elsewhere on the agenda.

1. Parking on the High Street (4/10)
2. Mobile library (23/9)
3. Gytha and Waltham Abbey (1/10)

11 [1016] Advance Notices

12 [1016] Items for next month’s Agenda

13 [1016] Matters arising post-Agenda – for information only

14 [1016] Next meeting – 7.30pm on 14th November, 2016 in The Marples Room

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 4th October, 2016