



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 13th November 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session - to listen to members of the public and answer their questions
3. Apologies - to note those Councillors unable to attend
4. Declarations of interest - to register Councillors' interests relating to Agenda items
5. To consider the order in which Agenda items are considered at Council meetings
6. To review plans for setting up Council Committees
7. Clerk's appraisal
8. To confirm as correct the minutes of the meeting held on 9th October, 2017

Business Items

01 [1117] County and District Councillor's report - to hear and question as appropriate

02 [1117] Crime and Safety - to report, consider and take action as appropriate

03 [1117] Updates - to consider matters previously discussed but still in progress or unresolved, and to table resolutions as appropriate:

1. **Green Lane**
2. **Website**
3. **Rubbish bins**
4. **Fingerposts**

04 [1117] Highways:

1. **A303:** Highways England preferred route, feedback from drop-in sessions
2. **Traffic:** speed & weight limits, Speed Indicator Device reports, signage, pollution
3. **Engineering:** Drains, highway repairs, footpath upgrade
4. **Hazlegrove car sharing**
5. **Somerset County Council (SCC) Highways winter service**
6. **Bypass**

05 [1117] Planning Applications:

1. To hear and respond to new planning applications - none
2. To receive updates on planning applications previously heard - none
3. To hear about recent planning applications in neighbouring parishes:
14/02554/OUT Primrose Lane, Mudford - update (report by LQM Ltd)

06 [1117] Councillors' reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate:

Playing Field (AH)

Queen Camel Cricket Club (AH)

South Somerset District Council Local Plan review (CB)

Devon and Somerset Fire & Rescue Authority Draft Integrated Risk Management Plan Consultation (CB)

07 [1117] Other reports and motions:

Neighbourhood Plan: Report of Neighbourhood Plan Steering Group (NPSG) meeting of 17th October, feedback from informal meeting of some Parish Councilors and NPSG members on 30th October, feedback from NPSG Drop-in sessions on 10th/11th November.

08 [1117] Clerk's report

09 [1117] Finance:

1. **Payments to be agreed:**

£339.20	Gary Linscott – Flood Comm.	Flood Committee expenditure
£288.78	Dorset Planning Consultant	Fees/expenses for meeting, 30/11/17
£80.31	CartridgeWyse	Ink cartridges, envelopes
£35.00	Information Commissioners Office	Registration fee 2017-18
£187.93	P.Pender-Cudlip	Website administration (4 months)
£375.86	P.Pender-Cudlip	October salary

2. **Payment received:**

Cashback for HP OfficeJet Pro 8730 All-in-one printer - £50.00

3. **Transfers to be authorized:**

Current ac. ->Deposit ac. £13,582.91 (unspent balance from previous years)

Deposit ac. ->Current ac. £155.00 (for purchase of printer)

Ring-fenced PC Printer reserve -> General reserves £210.01 (unspent balance)

4. **Grant review:** Playing Field Committee grant 2017/18

5. **2017/18 accounts**, first two quarters

6. **2018/19 budget:**

Grants applied for (2017/18 grants in brackets):

Memorial Hall Committee: £3984.07 (£583.33)

Parochial Church Council: £2258 (£2258)

Playing Field Committee: £3950 (£2725 revenue; £1625 project)

Donations applied for (2017/18 donations in brackets):

Camel Guides: £250 (£250)

Queen Camel Cricket Club: £1500 (£250)

Sparkford Scouts: tba (£250)

Sparkford Copse Trust: £200 (£150)

Parish Group allocations applied for (Parish Groups incur expenditure on behalf of the Parish Council itself and do not have discrete budgets):

Environment Group: tba

Flood Committee: £500

7. **Online banking** - update

8. **2017/18 audit arrangements** - update

9. **Financial regulations** - to consider possible revisions

10. **Jubilee account** - update

- 10 [1117] Incoming correspondence:** Somerset Rivers Authority, Somerset Waste Partnership (SWP) October briefing
- 11 [1117] Advance Notices:** SWP Open Day 25th November; South Somerset Local Plan Review Consultation drop in sessions: (SSDC Offices Wincanton, 22nd November 4-7pm), 4th December (SSDC Offices Yeovil, 2nd December 4-7pm).
- 12 [1117] Agenda items for next meeting:**
- 13 [1117] Matters arising post-Agenda** - for information only.
- 14 [1117] Next meeting** - 7.30pm on 11th December, 2017 in The Marples Room

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
queencamel.clerk@gmail.com

Date: 6th November, 2017

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.