



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 13^h March 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session – to listen to members of the public and answer their questions
3. Apologies – to note those Councillors unable to attend
4. Declarations of interest – to register Councillors' interests relating to Agenda items
5. Councillor vacancy – to co-opt new Councillors
6. Governance review – to complete and consider self-evaluation forms
7. Administrative review – to review progress made on issues raised in the May 2016 report.
8. Minutes - to confirm as correct the minutes of the meeting held on 13^h February, 2017

Business Items

01 [0317] County & District Councillor's report – to hear and question as appropriate.

02 [0317] Crime and Safety – to consider and take action as appropriate.

03 [0317] Outstanding actions – to review matters previously discussed but unresolved and table resolutions as appropriate:

1. **Old school site** - To take note of the Parish Meeting held on 23rd February 2017 and any other recent developments.
2. **Neighbourhood Planning** - To take note of any developments since the Parish Council meeting on February 13th 2017.
3. **Green Lane** - To take note of the recent repairs.

04 [0317] Highways – To consider how to respond to the Highways England consultation about the proposed improvement of the Sparkford – Ilchester section of the A303.

05 [0317] Planning Applications

1. To hear and respond to new planning applications:
 - 17/00988/FUL (& 989/LBC) The Thatch, High Street** – extension to boundary wall and erection of shed (planning + Listed building consent).
 - 17/00377/AGI Blackwell Farm, Wales** – erection a steel-framed agricultural barn for storage of straw.
2. To receive updates on planning applications previously heard:
 - 17/00432/TCA Self Realisation Healing Centre, Laurel Lane** - Notification of intent to carry out works on two trees within a Conservation Area. Permitted, with conditions.
 - 17/00617/TCA Gatehouse, Church Path** - Notification of intent to fell two trees within a Conservation Area. Permitted, with conditions.
3. To hear about recent planning applications in neighbouring parishes - none

06 [0317] Councillors' reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate.

1. Pedestrian access in the village – (AH)
2. Annual Village Meeting (19th May) – arrangements (JPC)

07 [0317] Other reports and motions

1. **Flood Committee** – Minutes of 19/1/2017 meeting and associated documents

08 [0317] Clerk's report

09 [0317] Finance

1. **2017-18 Budget** – to review the consolidated budget for 2017-18.
2. **Payments to be agreed:**

c.£135.63 (US\$167/87)	J.Pender-Cudlip	Annual website charges (Weebly & McAfee)
£116.99	P.Pender-Cudlip	Purchase of projector
£47.10	" " " "	Sept.16–Jan.17 salary underpayment
£372.12	" " " "	February salary
£372.12	" " " "	March salary
£139.25	" " " "	Preparing VAT returns 2014/15 & 2015/16 (13.16hrs)

3. **Accounts 2016-17** - to review first three quarters
4. **Asset Register** - to review
5. **VAT 2014-17** - to review (£1431.01 reclaimed for 2014-16)
6. **Banking arrangements** - account signatories
7. **Financial Regulations** - to review

10 [0317] Incoming correspondence not dealt with elsewhere on the agenda:

- Letter from a resident about outdoor gym equipment in playing field.
- Letter about Public Space Protection Orders from SSDC

11 [0317] Advance Notices:

12 [0317] Items for next month's Agenda:

13 [0317] Matters arising post-Agenda – for information only

14 [0317] Next meeting – 7.30pm on 10th April, 2017 in The Marples Room

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 8th February, 2017