



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 10th July 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session - to listen to members of the public and answer their questions
3. Apologies - to note those Councillors unable to attend
4. Declarations of interest - to register Councillors' interests relating to Agenda items.
5. Publication of Councillor contact details.
6. To adopt a revised Freedom of Information policy and guide.
7. To note the Clerk's briefing on the administrative audit.
8. To review deeds and trust investments in the custody of the Council.
9. To confirm as correct the minutes of the meeting held on 12th June, 2017.

Business Items

01 [0717] County and District Councillor's report - to hear and question as appropriate.

02 [0717] Crime and Safety - to report, consider and take action as appropriate.

03 [0717] Updates - to consider matters previously discussed but unresolved or ongoing and table resolutions as appropriate:

1. **Footpath between The Glebe and the School** - update (PPC)
2. **The Neighbourhood Plan (NP)** - To review progress including reports tabled by the Neighbourhood Plan Steering Group (NPSG) of meetings on 10th May and 14th June, Terms of Reference, Call for Sites notice and additional budget plus South Somerset District Council (SSDC) Area East update of February 2016 on Neighbourhood Plans (BN).
3. **Green Lane** - report (CB, BN)
4. **Website** - update (JPC, PPC)
5. **Annual Village Meeting 2018** - organisation (JPC)

04 [0717] Highways - update (PPC)

05 [0717] Planning Applications:

1. To hear and respond to new planning applications - none.
2. To receive updates on planning applications previously heard - none.
3. To hear about recent planning applications in neighbouring parishes - none.

06 [0717] Councillors' reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate:

1. **The Playing Field**, Fields in Trust and funding development (AH)
2. **Environment** – update on bins, stiles & footpaths (JPC)

07 [0717] Other reports and motions:

Residents' questions submitted at the AVM via the Suggestion Box:

Councillors' length of service, the path to the school from the Glebe, parking outside the school, possible housing developments on the West Camel Road, tidying up house fronts and gardens, cycle paths around the parish, the old school site, exercise equipment on the Playing Field, a new or refurbished pavilion.

08 [0717] Clerk's report:

09 [0717] Finance:

1. Payments to be agreed:

£2880.00	Dorset Planning Consultant	Neighbourhood Plan
£34.85	Rosemary Heath-Coleman	Neighbourhood Plan
<£630	Memorial Hall	Refrigerator
£50	John Calvert	Honorarium (internal audit)
£27.79	Parochial Church Council	AVM invitations
£10.50	Kit Stapely	AVM invitations
£40.27	Steve Millard	Bin installation, planter care
£36.93	Bernie Peachey	Plants for planter
£375.86	P.Pender-Cudlip	June Salary

2. Authority to purchase: Dog waste bin (<£205)

3. Banking arrangements - Online banking update

10 [0717] Incoming correspondence not dealt with elsewhere on the agenda: NHS Health Checks, Cinnamon Trust, Castle Cary Town Council, Rural Services Network, SSDC Gold Star Awards.

11 [0717] Advance Notices: Chairman's training 27th July

12 [0717] Agenda items for next meeting:

13 [0717] Matters arising post-Agenda - for information only.

14 [0717] Next meeting - 7.30pm on 11th September, 2017 in The Marples Room

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 5th July, 2017

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.