



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 11th July 2016 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session – to listen to members of the public and answer their questions
3. Apologies – to note those Councillors unable to attend
4. Declarations of interest – to register Councillors' interests relating to Agenda items
5. Vice-Chairman – to elect a Vice-Chairman
6. Portfolios – to assign unassigned portfolios to Councillors
7. Training – to note arrangements for new Councillors and Clerk
8. Minutes – to confirm as correct the minutes of the meetings held on 13th and 29th of June, 2016

Business Items

01 [0716] Police and Safety report – to hear, comment and ask questions as appropriate.

02 [0716] County & District Councillor's report – to hear, comment and ask questions as appropriate.

03 [0716] Incoming correspondence - to note the contents of letters and emails received.

1. Arthur Thring, email of 13th June re security of old school site (see 04.1 below).
2. SCC (John Osman, Charlie Field), emails re sale of old school site (see 04.1 below).
3. Daniel Casey, emails of 21st May, 8th June and 1st July re conflicts of interest and outdoor music.
4. Re footpath across playing field: emails of 12th, 14th and 26th June from Perry Chapman, other emails from NPS, SCC and PFC.
5. Highways (John Nicholson and Judith Ellis) and Environment Group (Steve Millard), emails re planters on the triangle by the church (see 05 below).
6. SSE (Paul Sainsbury), emails re hedge trimming on Green Lane.
7. SCC Traffic (Dave Grabham), email & attachment re SID (Speed Indicator Device)
8. SSDC (Leisa Kelly), email re Rural Housing Action Plan consultation.
9. Grant Thornton (Jo Farr), email re Annual Return and Exercise of Public Rights.
10. Girl Guides, letter of thanks.
11. PFC (Jamie Paul), email requesting help to purchase a sit-on mower to reach parts of the playing field and play area that the gang mower cannot reach.

04 [0716] Outstanding actions – to review matters previously discussed but unresolved and make decisions or table resolutions as appropriate.

1. Old School site, including Asset of Community Value nomination and arrangements for informal meeting with SCC Corporate Property Estates Manager (JB)
2. Questionnaire and village planning (PPC).
3. Online surveys and communication (JPC).

4. Village planning: interim response to issues raised by Extraordinary meeting and questionnaires (JB).
5. Location of litter bins (PPC)
6. Green lane boundaries (CB)
7. Electrical testing of phone box (PPC)
8. 20mph speed limit (PPC)
9. Terms of Reference of Parish Groups (JB)
10. Heritage and Poors Trusts including deeds and documents (JB)
11. Accounting software (PPC, SS)

05 [0716] Highways – to consider applying to have the planters on the triangle licensed as permanent fixtures, at a cost of £165 + c.£350 legal costs (PPC)

06 [0716] Planning Applications

1. To hear and respond to new planning applications
16/02682/FUL Olway Cottage, High Street – erection of porch, two storey extension and rear conservatory, plus loft conversion and internal alterations.
2. to receive updates on planning applications previously heard - none
3. to hear about recent planning applications in neighbouring parishes - none

07 [0716] Councillors’ reports and motions - none

08 [0716] Other reports and motions - none

09 [0716] Clerk’s report - to hear and respond to information or recommendations

10 [0716] Finance

1. **Receipts:** None
2. **Payments made:** None other than as previously approved
3. **Payments to be approved:**

Memorial Hall	Hire of Marples Room (Oct-Nov 2015, Jan 2016)	£44.00
P.Pender-Cudlip	Clerk’s salary	£362.70

4. **Clerk’s salary and PAYE** – to review and approve arrangements
5. **Banking arrangements** - to approve new account signatories

11 [0716] Advance Notices

12 [0716] Items for next month’s Agenda

13 [0716] Matters arising post-Agenda – for information only

14 [0716] Next meeting – 7.30pm on 11th September, 2016 in The Marples Room

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 4th July, 2016