



# Queen Camel Parish Council

**COUNCILLORS:** You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 11<sup>th</sup> December 2017 at 7.30pm**

## AGENDA

### Procedural Items

1. Welcome and Introduction
2. Public session - to listen to members of the public and answer their questions
3. Apologies - to note those Councillors unable to attend
4. Declarations of interest - to register Councillors' interests relating to Agenda items
5. To review the order in which Agenda items are considered at Council meetings
6. To review plans for setting up Council Committees
7. Clerk's appraisal
8. To confirm as correct the minutes of the meeting held on 13<sup>th</sup> November, 2017

### Business Items

**01 [1217] County and District Councillor's report** - to hear and question as appropriate

**02 [1217] Crime and Safety** - to report, consider and take action as appropriate

**03 [1217] Updates** - to consider matters previously discussed but still in progress or unresolved, and to table resolutions as appropriate:

1. **Green Lane** (CB)
2. **Rubbish bins** (CB)

**04 [1217] Highways:**

1. **A303 Sparkford to Ilchester Dualling scheme:**
  - i. To consider feedback on Preferred Route announcement and other aspects of the scheme to be presented at meeting with Westgate Communications on behalf of Highways England
  - ii. To consider the Planning Inspectorate's statutory request for information to be included in the Highways England Environmental Statement (BN)
2. **Traffic:** Signage
3. **Engineering:** drains in Church path

**05 [1217] Planning Applications:** none

**06 [1217] Councillors' reports and motions** - to table and discuss reports or concerns and propose resolutions as appropriate:

**Playing Field** (AH)

**07 [1217] Other reports and motions:** none

**08 [1217] Clerk's report**

**09 [1217] Finance:**

1. **Payment to be agreed:**

£375.86	P.Pender-Cudlip	November salary
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2. **2017/18 accounts**, first two quarters
  3. **2018/19 budget:**
    1. To discuss Parish Group allocations applied for:  
Environment Group: £200  
Flood Committee: £500
    2. To discuss a request for a contribution c.£6,000 towards the purchase of a roller and mower for use on the cricket square and playing field
    3. Draft consolidated budget
  4. **Online banking** - update
  5. **Financial regulations** - to consider possible revisions
  6. **Jubilee account** - update
- 10 [1217] Incoming correspondence:** SSDC Christmas Tree recycling scheme, David Warburton MP (list of surgeries), A303 Action Group, Sparkford Copse Trust, Groundwork UK, Queen Camel Guides.
- 11 [1217] Advance Notices:** Westgate Communications meeting (see 4.1.i) - 12<sup>th</sup> December, Planning Inspectorate consultation response deadline (see 4.1.ii) - 28<sup>th</sup> December
- 12 [1217] Agenda items for next meeting**
- 13 [1217] Matters arising post-Agenda** - for information only
- 14 [1217] Next meeting** - 7.30pm on Monday 8<sup>th</sup> January, 2018 in The Marples Room

**Signed:**

**Patrick Pender-Cudlip**  
**Clerk and Responsible Financial Officer**  
[queencamel.clerk@gmail.com](mailto:queencamel.clerk@gmail.com)

**Date: 5<sup>th</sup> December, 2017**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.