



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 9th September 2013 at 7.30 p.m.**

AGENDA

1. **Welcome & Apologies for absence**
2. **Public Session**
3. **Declarations of Interest**

0913.01 Minutes of meeting 16th July 2013 to be approved and signed

0913.02 County & District Councillors' reports

0913.03 Police & Safety matters

03.1 Police Report – PCSO TM

03.2 Safety Group – to receive report following meeting 25/07/13: AD supported by DH and PCSO TM, to include:

- *PC endorsement of Safety Group Terms of Reference*
- *Update on Mudford PC traffic initiative and to seek PC resolution on whether to support this initiative.*
- *Update on SID*

03.3 'Danger to dog walkers' – e-mail from residents – update from PCSO TM

0913.04. Highway's matters – DH/SM

04.1 Drains – to receive update from ML

04.2 Signs & Poles – to establish procedure for contact with Highways (Signs & Poles Report dated 21/11/12/site meeting with Colin Fletcher 7/11/12) – DH & ML

0913.05 Planning Applications

05.1 New applications to consider – none for September

05.2 Updates received since last meeting:

13/01897/COU – for Mr Peter Oxley, at Land & buildings to the east of Queen Camel House, High Street for change of use of buildings and land to Equestrian for continued use of racehorse training on a commercial basis - **Granted**

13/02308/FUL for Mr. R. Chivers at 4, Church Path for the demolition of existing ground floor bathroom extension and replacement with new Shower room and bedroom extension and internal alterations to first floor accommodation – **Granted**

13/02014/FUL at Hazelgrove Preparatory School for erection of an extension to existing Grounds Department storage building to incorporate Maintenance Department – **Granted**

05.3 Applications ongoing:

13/01697/FUL- for Mr. P. Maclaren on land OS 4200, Sutton Montis Road for

Solar PV development and associated works. To include the installation of ground based racking systems, mounted solar panels, power inverter stations, transformer stations, sub station and comms building, fencing, associated gates and tracks, and CCTV security cameras mounted on free standing support poles. This had gone SDC Area East Committee but had been deferred - **waiting for MOD response.**

0913.06 Parish Group reports

- 06.1 Communications – report in October: RHC
 - o Notice Board lining and magnets: to seek PC approval to update notice board: SM
- 06.2 Environment – report in October: SM
 - o Update on dog fouling – SH our PEW, via RHC
- 06.3 Frontrunner (in place of Planning & Development): update report from RHC

0913.07 Other Reports

- 07.1 Chairman’s Training – ‘Tea & Bun’ meeting – to share suggested programme and agree dates and venue: RHC
- 07.2 Annual update on Poor’s Charity: PPC
- 07.3 Telephone Kiosk: update from CB in respect of replacement windows for which a budget of £120 was approved in July.

0913.08 Financial matters

- 08.1 Payments received - none
- 08.2 Payments made – to be recorded:

PC World for Clerk’s laptop and associated software and protection	£499.08
VAT	<u>£ 99.81</u>
	<u>£598.89</u>
- 08.3 Payments to be made:

P.T. Horsington, temporary clerk June/July (£500 plus travel of £63)	£563.00
10 copies of Good Councillor’s Guide	£ 20.00
RHC expenses in respect of Clerk’s office	£175.45
Grant Thornton covering external audit	£125.00
- 08.4 Audit completion – to record notice was displayed on notice board for due period.

0913.09 Incoming Correspondence – not included above

There was no incoming correspondence not included above.

0913.10 Advance Notices – of external and Parish meetings

A One-day Conference for Parish & Town Councillors, Town Clerks and Youth Workers – Saturday 19 October

0913.11 Matters for report or for the next agenda

0913.12 To confirm the date of the next meeting for Monday 14th October at 7.30pm

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

**Laura Paul
Clerk**