



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend the **ANNUAL MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 12 May 2014 at 7.30pm**

Laura Paul, Clerk to Queen Camel Parish Council

AGENDA

Welcome

1. To elect a chairman and receive his/her Declaration of Office
2. To elect a vice-chairman
3. Appointment of councillors as representatives to parish organisations and allocation of councillors' portfolios
4. Apologies for absence
5. Public Session
6. Declarations of Interest

0514.01 Minutes of meeting 14th April 2014 to be approved and signed

0514.02 County & District Councillors' reports

0514.03 Police & Safety matters

03.1 Police Report – PCSO TM

03.2 Safety Group – to receive update from AD

- SID – consideration for the transfer of the SID function to the PC

0514.04 Highway's matters – DH/SM

04.1 Drains, Signs & Poles and other Highway matters – ML/LP to provide update

0514.05 Planning Applications

05.1 New applications to consider –

14/01793/FUL – Land OS 4200, Sutton Montis Road, Queen Camel -
Underground cable and associated works between solar farm boundary and existing overhead electricity lines.

14/01449/LBC - Banksia, High Street, Queen Camel - Proposed alterations to internal layout, taking up existing ground floor and insertion of limecrete insulated floor and replacement of flagstones

- 05.2 Updates received since last meeting – None
- 05.3 Applications ongoing:
 14/01434/FUL – NeXXCom C/o Arquiva Ltd, Eyewell Lane, Wales – Installation of 2 transmission dishes on existing 30m Communications tower and replace existing redundant cabinet.
 14/01529/FUL – Mr M Diment, 14 South View – Ground floor extension to side of dwelling.
 For information – 14/00215/FUL – Land at Southfield Farm, Yeovilton – Revised Scheme for Solar Park. 13/01192/FUL – Land at Southfield Farm, Yeovilton – Appeal on previous application for Solar Park.

0514.06 Parish Group reports

- 06.1 Communications – Update from RHC
 AVM Plans – RHC (DB re Yeovilton)
- 06.2 Environment – Update from SM
- 06.3 Frontrunner – Update from RHC

0514.07 Other Reports

- 07.1 CLT Report – Update from RHC
- 07.2 Telephone Kiosk – Timescale for repairs CB
- 07.3 PFC Lease – Documents circulated from Rachel Saltonstall – Councillor’s questions to be tabled for full discussion in June
- 07.4 Policies and Procedures – Ongoing
 Council’s Grievance and Disciplinary Procedure
 Council’s Health and Safety Policy
 Council’s Equal Opportunity Policy
 Council’s Data Protection Policy (DPA 1998)
 Council’s Freedom of Information Policy (2000)
 Council’s Complaint Procedure
 Council’s Social Media Policy
- 07.5 TGC Renewables Community Benefit Deed – Response circulated with agenda for discussion

0514.08 Financial matters

- 08.1 Payments received -

Precept and Council Tax Support Grant	£13925.25
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- 08.2 Payments made -

None	£0.00
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- 08.3 Payments to be approved -

Clerk’s expenses	£39.96
Clerk’s overtime	£88.35
Came And Co Insurance	£320.39
John Calvert Internal Audit Honorarium	£50.00
Queen Camel Guides Donation	£100.00
Sparkford Scouts	£250.00
Sparkford Copse Trust	£100.00
PCC Grant	£1458.00
PFC Grant	£2490.00
PCC Donation for Welcome Pack books	£50.00

- 08.4 Banking – Nothing to report
- 08.5 Internal Audit report
- 08.6 External Audit submission – to agree and sign off

- 0514.09 Incoming Correspondence – not included above**
- 0514.10 Advance Notices – of external and Parish meetings**
- 0514.11 Matters for report or for the next agenda**
- 0514.12 To confirm the date of the next meeting for Monday 9th June at 7.30pm**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.