



## Queen Camel Parish Council

**COUNCILLORS:** You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 10 November 2014 at 7.30pm**

Laura Paul, Clerk to Queen Camel Parish Council

### AGENDA

1. **Welcome & Apologies for absence**
2. **Public Session**
3. **Declarations of Interest**

**1114.01 Minutes of meeting 13 October 2014 to be approved and signed**

**1114.02 County & District Councillors' reports**

**1114.03 Police & Safety matters**

03.1 Police Report – PCSO TM

03.2 Safety Group –

- Speed Enforcement Motorbike – Update from TM/LP
- Narrow Pavement at Iron Box – Update from CB/LP
- NW – Update from SC
- Flooding – Update TM/LP

**1114.04 Highway's matters – CB**

04.1 Drains, Signs & Poles and other Highway matters – LP to provide update

**1114.05 Planning Applications**

05.1 New applications to consider –

14/04818/FUL – Old Wales Farmhouse, Church Path, Wales – Alterations to reform window B as an escape window with clear glass.

14/04622/FUL – Lantern Cottage, High Street – Works to existing rear extension, removal of thatched bay roofs and erection of double car port.

14/04945/R3C – West Camel Road, Queen Camel – Construction of a new single storey Primary School with associated play area, landscape and parking. **To be the subject of an Extraordinary Parish Council meeting – date to be agreed and displayed on Notice Boards.**

For information – 14/04902/COU – Sparkford Hall, Sparkford – Change of use of Sparkford Hall from a C3 dwelling to a mixed use of C3 and a variety of functions and commercial uses.

05.2 Updates received since last meeting –

14/04064/FUL - Fern Cottage, Church Path, Erection of a rear single storey extension to dwelling house and demolition of existing garage and erection of replacement garage – **Application permitted with conditions**

05.3 Applications ongoing:

14/04012/FUL – Hazlegrove Preparatory School, Demolition of workshop and shed and

erection of chapel and a mandarin building together with the formation of a pond.  
For information – 14/00215/FUL – Land at Southfield Farm, Yeovilton – Revised Scheme for Solar Park.

**1114.06 Parish Group reports**

- 06.1 Communications – Report circulated, date of AVM to be agreed
- 06.2 Environment – Report circulated – update SM
- 06.3 Frontrunner – Update in December

**1114.07 Other Reports**

- 07.1 CLT Report – Update from RHC re parking
- 07.2 PFC Lease – Working group to advise date for report
- 07.3 Policies and Procedures: Grievance, Equal Opportunities, Social Media, Complaints and Freedom of Information - Circulated for PC review and adoption
- 07.4 Data Protection (adopted by PC at September meeting) – Resolution to register with Information Commissioner’s Office under the Data Protection Act cost £35.
- 07.5 Memorial Hall – To receive report from AD/SM

**1114.08 Financial matters**

- 08.1 Payments received -

Cheque from Devon & Somerset Fire & Rescue Authority	£300.00
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- 08.2 Payments made -

None	£0
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- 08.3 Payments to be approved -

SLCC Membership Renewal	£101.00
Memorial Hall - Marples Room Hire September-November	£24.00
LP Expenses – Stamp and travel expenses to attend Financial management training course at Woolavington 16/10/14	£20.87
Data Protection Registration Fee	£35.00

- 08.4 Banking – Nothing to report

**1114.09 Incoming Correspondence – not included above**

- 22/10 Copy of letter from resident to Carol Bond SCC re new school
- 30/10 Copy of letter from residents to SCC Highway’s re new school
- 31/10 Somerset Library Services Consultation - Circulated

**1114.10 Advance Notices – of external and Parish meetings**

- 13/11 – LP to attend Council Tax Town and Parish Workshop

**1114.11 Matters for report or for the next agenda**

**1114.12 To confirm the date of the next meeting for Monday 8 December at 7.30pm**

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.