



**MINUTES OF THE MEETING OF THE PARISH COUNCIL
HELD ON MONDAY, 9 FEBRUARY 2015, AT 7.30 pm
IN THE MARPLES ROOM OF THE MEMORIAL HALL**

Present: Chairman **Rosemary Heath-Coleman (RHC)**
Councillors **Chris Bennett (CB)**
 Sue Cole (SC)
 Andrew Hoddinott (AH)
 Steve Millard (SM)
 Patrick Pender-Cudlip (PPC)
 Ben Turner (BT)

In Attendance: County/District Councillor **Mike Lewis (ML)**
Temporary Acting Clerk **Terry Philpott**

Members of the public: 7

1. Welcome & Apologies for absence

Councillors **David Biggard (DB)** , **Angus Davidson (AD)**, PCSO **Thelma Mead (TM)**

Councillors were advised that item 0215.13 Replacement Clerk would be 'in camera' at the end of the meeting.

2. Public Session

Concern was raised over the withdrawal of the bus subsidy and the impact on services.

3. Declarations of Interest

PPC declared an interest in 07.5 Cleaveside House

To include a discussion on Code of Conduct Clauses 10, 11 and 12 and Standing Orders 18.1 and 18.2 – requested by AH.

RHC confirmed that she had sought guidance from SALC (detailed below)

“The law on the Code is really only concerned with pecuniary interests. If a member has a pecuniary interest he cannot vote or take part in discussions on the matter unless he has a dispensation. There is no legal requirement to leave the room, this is something your council can determine itself if it is felt necessary. However, bear in mind a member must leave the room if he considers his continued presence is incompatible with the council's code of conduct or the Seven Principles of Public Life

If the member has any other interest it is up to your Code to determine how he must behave. The NALC version requires that he only speaks when the public speak and then leaves the room. Your council can change this should it wish, but would need to be careful not to undermine the intention of the Code.”

A broad discussion followed

Action: RHC to investigate block dispensation

0215.01 Minutes of meeting 19 January 2015 to be approved and signed

Proposed AH, Seconded BT, Approved (CB abstained).

0215.02 County & District Councillors' reports

ML report.

- Anticipated no increase in the District Council tax going before Council this month.
- Provided feedback on the Primrose Lane development.

0215.03 Police & Safety matters – portfolio vacant

03.1 Police Report – PCSO TM

Avon & Somerset Neighbourhood Statistics January 2015
CAMELOT WARD FN002

Recorded Crime	2015
Dwelling Burglary	x 0
Robbery	x 0
Theft of Motor Vehicle	x 0
Theft from Vehicle	x 0
Non Dwelling Burglary	x 0
Violence against the person	x 1
Criminal Damage	x 3
Theft from the Person	x 0
Shoplifting	x 0
Other	<u>x 3</u>
Total	<u>x 7</u>

03.2 Safety Group –

- **NW** – Update from SC following Safety/Neighbourhood Watch meeting on 28th January (summary of meeting circulated).
 - o Key actions identified from the meeting, the Ringmaster application forms are being resent to the Police for re-launch on the Ringmaster system.
- **SID** – update from CB
In place from 6th to 20th January, recorded 27,000 vehicles, 100 under 30mph, 90 over 50mph. Maximum daily recorded 2,050, minimum daily recorded 1,470.
Discussion on transfer of SID to be shared by five Parishes. Issues to be addressed:
 - o Insurance Cover
 - o Training
 - o Batteries**Action: CB to facilitate the transfer**
- **Shed for flood equipment** - update for SM to report to Flood Committee

Resolution: PC to purchase the shed by the end of March 2015 and install as soon as possible.

Proposed CB, Seconded AH, Unanimously approved.

0215.04 Highway's matters

04.1 Drains, obsolete Signs & Poles and other Highway matters - No report

04.2 Ownership, boundary, classification and legal rights of way, as applicable, to:

- the 'rough' car park – raised by AD at January meeting (item 08.2)
- Green Lane north and south

ML advised PC to research the Definitive Rights of Way map 1903.

Action: Clerk to investigate with the support of BT / SM

0215.05 Planning Applications

05.1 New applications to consider

15/00303/FUL – retention until September 2018 of one portacabin classroom at Hazlegrove – circulated.

Unanimously supported

05.2 Updates received since last meeting – none

05.3 Applications ongoing:

For information – 14/00215/FUL – Land at Southfield Farm, Yeovilton – Revised Scheme for Solar Park.

0215.06 Parish Group reports

06.1 Communications – carried forward

06.2 Environment – carried forward

06.3 Frontrunner – carried forward

0215.07 Other Reports

07.1 CLT: report

- Houses nearly finished
- Bidding process taken place prior to validation
- Local Connections being validated

07.2 PFC Lease:

- Execution of Lease when it is agreed – RHC

Resolution: The Clerk is authorised to sign the lease when agreed

Proposed RHC, seconded BT, unanimously approved

- Update from AH in respect of Lease 23/1/15 offered to PFC.
The lease has been reviewed by PFC with a counter proposal and notes to be sent to the clerk. Feedback has been requested from the National Playing Field Association.

Action: ML to contact Ian Clarke, SSDC, to request legal support for the PFC

07.3 Area East Annual Meeting, 27 January 2015 (report circulated) - CB

Attended by CB /AD

Key items to report

- o Renewable Energy
- o Streetscene and the Parish Ranger scheme, CB suggested to purchase requirements in 4hr slots. SM to follow up with the Environment Group.
- o New Technology / IT training available through COSMIC

07.4 Queen Camel Solar Park:

- Update since June PC meeting at which Renewables Community Benefits Deed was approved and signed – RHC

Action: RHC (for Clerk) progressing with the solicitor

- Question regarding screen planting – PPC
Concern was raised that the screening is not in place and the fencing is a variation to the planning application.

Action: The Clerk to raise the issue with the SSDC case officer.

07.5 Cleaveside House (Old Health Centre): update since September meeting - RHC
 PPC left the room

Andrew Tucker (Conservation Officer) advised that action is being taken to resolve the issues particularly the boards and general appearance before issuing a Section 215 notice.

Action: RHC (for Clerk) to request SSDC to set a date for Planning Permission to be applied and timescale for internal inspections

On conclusion of this item PPC returned to the meeting.

0215.08 Financial matters

08.1 Payments received

Cheque from Playing Field Committee – (CB asked to note that this was received on 6th January 2015 but not reported on the previous schedule)	£1.00
Police & Crime Commissioner for Avon & Somerset (original cheque from Perry's Waste Paper to Police for a flood shed)	£40.00

08.2 Payments made -	Cheque No.	Amount
Cullingford Carpets Ltd (for Memorial Hall flooring)	001277	£3,970.00

08.3 Payments to be approved -

RHC - Advertisement in Western Gazette for Clerk	001278	£80.64
SM – Telephone Box expense	001279	£58.59
JPC – Website: £20.39 + £37.72 + £79	001283	£137.11
Locum Clerk's expenses for January meeting	001281	£98.10

Proposed AH, Seconded CB, **resolved** (abstentions SM /PPC)

Additional Payment identified for SC for Safety/NW 001282 £43.47
 Proposed SM, Seconded CB, **resolved**.

08.4 Banking – Nothing to report

08.5 PC Income & Expenditure – next presented at April PC meeting.

0215.09 Incoming Correspondence – not included above

25.01.15 letter from Sparkford Copse Trust requesting donation of £100 (no grant form attached)

Resolution: To provide a grant of £100 to Sparkford Copse Trust after the 1st April 2015.

Proposed RHC, Seconded BT, **unanimously supported**.

0215.10 Advance Notices – of external and Parish meetings

Nothing to report

0215.11 Matters for report or for the next agenda

- Election Process / Publicity - RHC
- Parking provision for the new school - CB
- Voice recorder for the Clerk - CB

0215.12 To confirm the date of the next meeting for Monday 9 March at 7.30pm