



Queen Camel Parish Council

Meeting of Queen Camel Parish Council to be held in the Marples Room of the Memorial Hall on **Monday 10TH September 2012 at 7.30pm.**

AGENDA

- 1. To welcome new Councillor Ben Turner and sign Declaration of Acceptance of Office.**
- 2. Apologies for Absence.**
- 3. To adopt a new code of conduct (NALC or Somerset Model).**
- 4. To agree changes to Standing Orders (ref. Code of Conduct Changes above).**
- 5. Declarations of Interest and details of dispensations requested / granted since the last meeting (Councillors and visiting Councillors).**
- 6. Safety and Behaviour**
- 7. Police matters**
- 8. Advance Notices:**
 - SALC AGM / Area Meeting – 29th September 2012, 09:30 – 13:00 Edgar Hall Somerton – attendee(s)?
 - Recycle Event – 29th September Bridgewater – attendee(s) (member of EA Group?)
- 9. Minutes of last meeting (09/07/12) to be agreed and signed.**
- 10. Matters of report arising from last meeting minutes (not covered below).**
- 11. Correspondence / Reports / Other matters requiring Action**
 - a. SSDC Area East Forum – brief report from **PPC**.
 - b. QEII Fields in Trust – **CB**
 - c. Parish Plan – update report – **RHC**.
 - d. CLT update report – **RHC**.
 - e. QCPC Telephone Box – insurance cover / future use / care arrangements?
 - f. Green Lane – **CB**.
 - g. Jubilee Celebrations – tea towel update / missing items from PFC Pavillion?
 - h. Electronic payments by Parish Councils – Consultation – Decision.
 - i. SCC Health & Wellbeing – suggestions for inclusion in scheme?
 - j. SCC Community Fund – discussion / suggestions for inclusion in scheme?
 - k. SSDC – Gold Star Awards – confirmation of email debate?
 - l. Threat to Local Council Tax Base – update (LS/ML).
 - m. Code of Conduct – Further training opportunities in October.
 - n. Grant Funding Requests – Various info/policy review?
 - o. Western Gazette – ‘Young Star Awards’ – nominations?
 - p. Visit of ‘Village Agent’ to October meeting?
 - q. Request for provision of a bench in High Street near Post Office – **CB**
 - r. Puddling in the road outside Rectory Barns - **PPC**
 - s. New Clerk’s probationary period ends 14th September – decision.

12. Planning

New Applications

12/02879/FUL – Alderley House Englands Lane – alteration and extension of detached garage etc. Dealt with under Standing Orders provision 26 – **Decision – no objection.**

12/02812/FUL – Sutton Farm retrospective completion and retention of landscaping screen (Corton Denham Parish). Dealt with under Standing Orders provision 26.
Decision – strongly object.

12/03084/FUL – Windsor Farm – single storey extension. Dealt with under Standing Orders provision 26 – **Decision – no objection.**

12/03206/COU – The Repair Shop Bridge Barn Sparkford Hill – Change of Use - (plans circulated). **Decision Required.**

12/02934/FUL - Anchorage Farm Englands Lane – Conversion of attached outbuilding and incorporation into existing dwelling. (Plans Circulated). **Decision required.**

Updates

12/02120/FUL – Erection of a single storey building to McCreery Building at Hazelgrove Preparatory School – **SSDC – Permission granted with conditions.**

13. Financial Matters/ RFO Report

- a. To review latest budget performance
- b. To sign off interim balance check.
- c. To approve payment for joint ownership of Laptop computer to West Camel PC (cost saving wholly funded by reduction in clerk's quarterly expenses) and general cost apportionment for printer consumables.
- d. Cheques to approve –

Jane Crozier – July salary (Nat West cancelled standing order early)	£236.80
SALC – Code of Conduct Training (1 place)	£20.00
L Stevens – July salary (handover period - actual hours worked 27.5)	£211.00
L Stevens - stamps	£15.25
West Camel Parish Council (half share in laptop computer)	£171.45
QC PCC – copies of booklet for Welcome Pack (Com Group Budget)	£50.00

14. Urgent Matters of Report – Post Agenda (At the Chairman's discretion).

- a. Other matters of report
- b. Matters for future business.

15. Date of Next Parish Council Meeting – Monday 8th October 2012 at 7:30pm in the Marples Room of the Memorial Hall.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over **£25** * must be registered.

(* amount will vary depending upon which Code of Conduct model is adopted)

Les Stevens
Clerk/RFO.