

Help Team Terms of Reference

Leader:

- To put together a team of volunteers (minimum of six, preferably with some back-ups), able bodied who will be willing to assist with the tasks listed under Help Team, understanding that some tasks may be required during the night-time as well as during the daytime.
- To maintain a Help Team contact list that is shared with the FC.
- To distribute to new volunteers and recover from volunteers standing down, PPE and to maintain an updated whereabouts log.
- To report to the FC any identified training needs or other issues.

The Help Team under the coordination of the Leader:

- To maintain fit for use the PPE equipment assigned to each member.
- To assist with the fitment of flood gates at properties that have been supplied this equipment;
- To position additional flood warning signs, their posts and warning tape;
- To assist with the fill /movement of sand bags to vulnerable properties;
- To assist with the movement of furniture and other preparations (following EA advice) ahead of potential flood at properties known to be at risk of flooding;
- To assist with the evacuation of vulnerable persons and animals from properties at risk of flooding or from flooded homes.