



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 9th January 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session – to listen to members of the public and answer their questions
3. Apologies – to note those Councillors unable to attend
4. Declarations of interest – to register Councillors' interests relating to Agenda items
5. Councillor vacancy – to co-opt a new Councillor
6. Standing Orders – to review Standing Orders
7. Minutes – to confirm as correct the minutes of the meeting held on 12th December, 2016.

Business Items

- 01 [1216] Police and Safety report** – to hear, comment and ask questions as appropriate.
- 02 [1216] County & District Councillor's report** – to hear, comment and ask questions as appropriate.
- 03 [1216] Outstanding actions** – to review matters previously discussed but unresolved and table resolutions as appropriate.
1. **Old school site:**
 - i. To receive updates on the CLTWG-commissioned *Feasibility Study* and from the Community Land Trust Working Group (CLTWG), on an application for authority to borrow from the Public Works Loan Board and on a possible application to Somerset County Council (SCC) for a Community Asset Transfer (CAT), to inform the Parish Council on what steps to take.
 - ii. To decide on whether to try and acquire part or the whole of the old school site for the community if the requisite community support is forthcoming and adequate funding is available.
 2. **Neighbourhood Plan:**
 - i. Possible update from the Neighbourhood Plan Steering Group (NPSG); emails from Tim Cook and Jo Witherden.
 - ii. Update on an approach from a local landowner about a possible housing development.
 3. **Fields in Trust** – update.
- 04 [1216] Highways** – update.
- 05 [1216] Planning Applications**
1. To hear and respond to new planning applications. None
 2. To receive updates on planning applications previously heard. None
 3. To hear about recent planning applications in neighbouring parishes. None
- 06 [1216] Councillors' reports and motions** - to table and discuss reports or concerns and propose resolutions as appropriate. None.

07 [1216] Other reports and motions - none

08 [1216] Clerk's report

09 [1216] Finance

1. **2017-18 Precept and Budget** – to review the consolidated budget and set the precept for 2017-18.

2. **Expenditure to be approved:**

Fingerposts c.£1010.00

Stile & gate repairs £340 (in addition to the £340 in the 2016-17 budget)

3. **Payments to be agreed:**

£114.00	JLS Heating	Phone box electrical repair & certification
£50.00	John Calvert	Honorarium for Internal audit
£362.70	P.Pender-Cudlip	December salary
£90.47	P.Pender-Cudlip	Preparation of VAT returns 2014-2016
£100.00	P.Pender-Cudlip	Work on parish questionnaire, final payment

4. **pReceipts:** £1.00 Playing Field rent (from the PFC)

5. **Accounts:** to review first half year 2016-17

6. **Asset Register:** to review

7. **VAT** returns 2014-15, 2015-16

8. **Banking arrangements:**

1. Account signatories

2. Online banking

10 [1216] Incoming correspondence – not dealt with elsewhere on the agenda.

David Warburton MP, Southern Waste Partnership, Somerset Prepared, Somerset Association of Local Councils (SALC) , Sam Winter of SALC, Mott MacDonald (on behalf of Highways England), SCC Highways, SCC Schools Admissions,

11 [1216] Advance Notices:

SSDC Area East Annual Meeting with Parish Councils, 23/1/2017, 6.30pm

12 [1216] Items for next month's Agenda: Financial regulations

13 [1216] Matters arising post-Agenda – for information only

14 [1216] Next meeting – 7.30pm on 13th February, 2017 in The Marples Room

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 3rd January, 2017