



Queen Camel Parish Council

To MEMBERS OF THE FINANCE & RISK COMMITTEE

Councillors: You are **SUMMONED** to a **MEETING** of the **Finance & Risk Committee** to take place in the **Marples Room** on **Monday 10th September 2018 at 7.00pm**

AGENDA

- F0918.1 Welcome and Introduction.**
- F0918.2 Public session** - to listen to members of the public and answer their questions.
- F0918.3 Apologies** - to note those Members unable to attend.
- F0918.4 Declarations of interest** - to register Members' interests relating to Agenda items.
- F0918.5 Minutes** - to confirm as correct the minutes of the meeting held on 9th July, 2018.
- F0918.6 Deeds in the custody of the Council** - to review.
- F0918.7 Council insurances** – to review.
- F0918.8 To authorize the following payments:**

£14.90	Parochial Church Council	Printing for Neighbourhood Plan consultations
£40.00	Memorial Hall Committee	Room hire
£223.03	SALC	SALC/NALC annual fee 2018-19
£45.00	SSDC	GDPR Training
£977.56	Dorset Planning Consultant	Neighbourhood Plan drafting and meetings
£360.78	Dorset Planning Consultant	Attending meeting with Councillors, minor redrafting
£32.26	P.Pender-Cudlip	Parish strimmer upgrade: new head and harness
<£30.00	P.Pender-Cudlip	Minuting meeting with Sparkford Councillors (A303)

- F0918.9 To confirm the following payments:**

£613.20	P.Pender-Cudlip	Salary (July, August)
£153.30	HMRC	PAYE (July, August)

- F0918.10 Transfer between reserves:** to consider transferring £1000 from general reserves to a ring-fenced reserve in support of a bid for the Old School site, subject to Council agreement.
- F0918.11 Quotations/estimates - to consider and make recommendations to the full Council:**
 1. **Dorset Planning Consultant**, further work on the Neighbourhood Plan: £2,588.45 – c.£5,250
 2. **Aurora Print & Design**, reprinting *Circular Walks* (sets of 6): £236 (for 100), £380 (for 500)
- F0918.12 Online banking** – update
- F0918.13 Responsible Financial Officer's report**
- F0918.14 Matters arising post-Agenda** – for information only

Signed:

Patrick Pender-Cudlip,
Clerk and Responsible Financial Officer (queencamel.clerk@gmail.com)

Date: 5th September, 2018

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.