



Queen Camel Parish Council

To MEMBERS OF THE FINANCE & RISK COMMITTEE

Councillors: You are **SUMMONED** to a **MEETING** of the **Finance & Risk Committee** to take place in the **Marples Room** on **Monday, 9th July 2018 at 7.00pm**

AGENDA

- F0718.1 Welcome and Introduction.**
- F0718.2 Public session** - to listen to members of the public and answer their questions.
- F0718.3 Apologies** - to note those Members unable to attend.
- F0718.4 Declarations of interest** - to register Members' interests relating to Agenda items.
- F0718.5 Minutes** - to confirm as correct the minutes of the meeting held on 11th June 2018.
- F0718.6 Deeds in the custody of the Council** - to review.
- F0718.7 To authorize the following payments:**

£65.76	Officewise	Replacement cartridges
£31.14	P.Pender-Cudlip	Winzip application
(monthly) £306.60	P.Pender-Cudlip	Salary (from June)
(monthly) £76.65	HMRC	PAYE (from June)

- F0718.8 VAT** – To note the reclaim of Input Tax (2017-18).
- F0718.9 Online banking** – update
- F0718.10 Responsible Financial Officer's report**
- F0718.11 Matters arising post-Agenda** – for information only

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
queencamel.clerk@gmail.com

Date: 4th July, 2018

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.