



Queen Camel Parish Council

COUNCILLORS: You are **SUMMONED** to attend a **MEETING** of the **PARISH COUNCIL** to be held in the Marples Room of the Memorial Hall on **Monday, 13^h February 2017 at 7.30pm**

AGENDA

Procedural Items

1. Welcome and Introduction
2. Public session – to listen to members of the public and answer their questions
3. Apologies – to note those Councillors unable to attend
4. Declarations of interest – to register Councillors' interests relating to Agenda items
5. Councillor vacancy – to co-opt a new Councillor
6. Standing Orders – to adopt revised Standing Orders
7. Council meetings – to review the use of a projector and screen (see 9.2 below)
8. Minutes - to consider an email (recd. 21/1/17) concerning the January minutes
- to confirm as correct the minutes of the meeting held on 9th January, 2017

Business Items

01 [0217] Police and Safety report – to hear, comment and ask questions as appropriate.

02 [0217] County & District Councillor's report – to hear and question as appropriate.

03 [0217] Outstanding actions – to review matters previously discussed but unresolved and table resolutions as appropriate.

1. Old school site (OSS):

- i. To receive and consider recent developments including:
 - Report on the Community Land Trust Working Group (CLTWG) meeting of 11th January attended by two Parish Councillors.
 - The *Feasibility Study* commissioned by the CLTWG.
 - Expression of interest by the Community Land Trust (CLT) in acquiring the Old School site from Somerset County Council (SCC) via a Community Asset Transfer (CAT).
 - The respective roles of the CLT and Parish Council in any arrangements to secure the OSS for the community.
 - The most appropriate approach of the Parish Council towards the acquisition of the OSS (cf. the CLTWG Chairman's email 21/1/17).
- ii. To discuss the Public Meeting on 23rd February
 - To consider the CLTWG's request to defer the meeting.
 - To consider the Agenda including the role of the CLTWG if the meeting goes ahead.

2. Neighbourhood Plan (NP):

- i. To consider the February 3rd meeting of the Neighbourhood Plan Steering Group (NPSG) and their Planning Consultant's NP review.
- ii. To hear a presentation delivered by a Planning Consultant acting on behalf of an interested local landowner on local planning and the benefits of collaboration between communities and developers.

- iii. To consider the possible implications for Queen Camel of successful planning appeals by housing developers in Castle Cary.

3. **Green Lane:**

- Ownership, potholes in car park
- Emails from Tennis Club and members of the public

04 [0217] Highways – update.

05 [0217] Planning Applications

1. To hear and respond to new planning applications:

17/00260/FUL Higher Mead , Gason Lane - erection of two storey extension and conversion of garage into additional living accommodation together with the erection of a replacement garage.

17/00337/AGN Blackwell Farm, Wales – notification of intent to erect a steel-framed agricultural barn for storage of straw.

17/00432/TCA Self Realisation Healing Centre, Laurel Lane - Notification of intent to carry out works on two trees within a Conservation Area.

2. To receive updates on planning applications previously heard.

16/05028/FUL Lambrook Cottage – erection of two-storey side extension. Permitted with conditions

3. To hear about recent planning applications in neighbouring parishes.

17/00225/S73A Solar Site at Southfield Farm, Yeovilton – application to vary planning condition so as to permit power generation for 25 years from date of first generation rather than from date of planning permission.

16/00725/OUT Residential and commercial development on old Haynes site, Sparkford - Approved by Area East on 13/7/16 but still pending.

06 [0217] Councillors’ reports and motions - to table and discuss reports or concerns and propose resolutions as appropriate.

1. Annual Village Meeting (19th May) – arrangements (JPC)
2. Council governance – self-evaluation (JB)

07 [0217] Other reports and motions

1. **Flood Committee** – Minutes of 19/1/2017 meeting and associated documents
2. **Footpath across playing field** – extending upgraded section from Glebe to Bowls Club (email from member of the public 29/1/2017)

08 [0217] Clerk’s report

09 [0217] Finance

1. **2017-18 Budget** – to review the consolidated budget for 2017-18.
2. **Expenditure to be discussed:**
Projector and screen for use at meetings
Tennis Club request for help funding Green Lane car park repair
3. **Payments to be agreed:**

£16.85	Bob Holland	Paint for telephone box
£30.00	Memorial Hall	Marples room rent
c.£135.63 (US\$167/87)	J.Pender-Cudlip	Annual website charges (Weebly & McAfee)
£362.70	P.Pender-Cudlip	January salary

4. **Accounts 2016-17** - to review first three quarters
 - to consider arrangements for March 2017
5. **Asset Register:** to review
6. **VAT** returns 2014-15, 2015-16
7. **Banking arrangements:**
 1. Account signatories
 2. Online banking
8. **Financial Regulations:** to review
9. **Internal Audit of May 2015:** to review
- 10 **[0217] Incoming correspondence** not dealt with elsewhere on the agenda.
 - Highways England A303 public consultations
 - Letter from Rimpton Parish Council about fatal accident on Sparkford Hill
- 11 **[0217] Advance Notices:**
- 12 **[0217] Items for next month's Agenda:**
- 13 **[0217] Matters arising post-Agenda** – for information only
- 14 **[0217] Next meeting** – 7.30pm on 13th March, 2017 in The Marples Room

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (age, race, gender, sexual discrimination, marital status, and disability) Crime and Disorder, Health and Safety and Human Rights. Members are reminded that any significant interests over £25 must be registered.

Signed:

Patrick Pender-Cudlip
Clerk and Responsible Financial Officer
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Date: 6th January, 2017